



## How to Become a Stallholder

### at the Armadale Producers Market Inc

#### STAGE 1

1. Fill out an Expression of Interest form (EOI Form) and send it to:  
Market Manager,  
PO Box 816,  
Armadale WA 6992.
2. You will then receive an EOI confirmation letter by email or mail.

#### STAGE 2

Your EOI form will be assessed by the Market Manager to see if it meets criteria of the Armadale Producer Markets Inc Stallholder, Rules Regulations and Obligations 2008.

A Stallholder Information Pack will be sent out to successful EOI respondents. Unsuccessful applicants will be advised via mail.

Pack contains:

- Welcome to the Armadale Producers Market letter;
- Stallholder Rules, Regulations and Obligations 2008;
- Stallholders Booking Form;
- Membership form (please note, membership valid to 31<sup>st</sup> December 2009);
- Market day stallholder requirements;
- Information regarding the purchase of gazebo, trestle if using;
- City of Armadale General Health and Safety Information;
- Promotional material and media information.

#### STAGE 3

Once your stall booking is confirmed you will need to pay for the weekly site fee, and annual membership fee.

#### STAGE 4

On receipt of monies Stallholders will be sent:

1. Receipt.
2. APM Membership Card.
3. Site map showing stall site.

# ARMADALE PRODUCERS MARKET INC

**Guaranteed Straight from the Farmer to you!**

## Expression of Interest Form

I would like to register my interest for a stall site at the Armadale Producers Market Inc. Please note: This is only an expression of interest and does not guarantee that you will be offered a stall site nor does it commit you to taking up an offer of a stall site.

### Company Details

Name of Stall Applicant: \_\_\_\_\_

Registered Business Name: \_\_\_\_\_ ABN: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Details of Produce Offered for Sale

Please list your products, giving details of variety and probable months of availability for sale at the markets

Product Type	Details	Availability											
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
<i>Example only</i> Fruit	<i>Organic pink lady apples</i>			X	X	X							
Do you grow / produce your own produce?										<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is any of your produce value added / processed?										<input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you need a site that is large than the standard size of 5mX3m?										<input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes what how many standard size stalls 5mx3m do you require?													
Do you require power?										<input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes what phase power do you require?										Phase			

# ARMADALE PRODUCERS MARKET INC

Organic  Certified Organic

## Details of Proposed Stall

I would like to have a site: Every week  Fortnightly  Once a month   
Other  \_\_\_\_\_

Signature: \_\_\_\_\_

Please sign this form and return to:

Lilith Furlonger  
Market Manager  
C/- PO Box 816, Armadale WA 6992  
Or Fax to: 9399 9422  
Telephone: 9399 0000 or 0422585 884

**Once this form has been returned you will be contacted by the Market Manager and forwarded a producers pack for the Armadale Producers Market Inc.**